Coychurch Higher Community Council

Minutes of the meeting held on

11th November 2024

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| Present: |  |  |
| Chairman: | Cath Reape | CR |
| Vice Chairman: | John Holmes | JH |
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| Councillors: | Tracy Boxall | TB |
| Councillors: | Mary Goodman-Edwards | MGE |
|  |  |  |
| Clerk/RFO: | Antoinette Chislett | AC |
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ACTION

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| Start Time: 18:32 | | | |
|  |  | CR officially opened the meeting. |  |
| 1 |  | Apologies: Received and accepted from BC’s A. Ulberini-Williams and M. Evans |  |
|  |  | Note – Meeting initiated with item 14:i Forward Work Plan 25/26 as first item if business. Finance meeting closed at 19:52 and then continued to main meeting starting at item 2 |  |
| 2 |  | Minutes:  Minutes of the October meeting had been read.  TB proposed they be accepted; seconded by JH and agreed by all. |  |
| 3 |  | Police matters:  1 Violence against person  2 Road related offence  1 Animals/wildlife (dog on sheep)  No Asb |  |
| 4 |  | Declarations of interest:   * CR – Sports and Social Club * MGE – RFC * TB - Allotments * All CHCC attendees - Welfare Hall |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Publicity/PR/Newsletter: who confirmed  Response to advertisement for new has been positive with 2 declarations of interest and 1 enquiry.   * SB – issue declaration of interest and invite to next meeting if eligible * SM – confirm availability for Council and WH meetings   Poppies to be taken down before 1st December | AC  ALL |
|  | 5:ii | Landscape project:   * Meeting has been held with Geoff W and maintenance quotation discussed * Bin required at site – councillors to make arrangements for the bin to be emptied and taken to nearest BCBC bin on regular basis | CR  CR |
|  | 5:iii | Development- Travellers:  Update from BC A. U-Williams – requested update from Planning Officer, P. Thomas who is due to attend the site. A. U-W will circulate the update when received. | BC AW |
|  | 5:iv | Signage:   * BC RW to meet with CR on site to review signs. | BC RW / CR |
|  | 5:v | Litter:  No update | CR |
|  | 5:vi | Active Travel Plan:   * BC R. Williams and Chair received confirmation that pupils will remain eligible for bus transport to Pencoed due to no safe path |  |
|  | 5:vii | Independent Renumeration Panel for Wales Annual Report  All agreed to remove this item from next months agenda | AC |
|  | 5:viii | Miners Footpath  No further information.  Make contact with Pencoed Clerk for information regarding the Pencoed side of the path | AC |
|  | 5:ix | Traffic Speed:  PCSO responded to email regarding traffic speed measures. Options recommended:   * Police can conduct speed scoping on high street and surrounding rounds. * CCHC can ask the council to put a golden river on the main road which will record the speeds of vehicle and count how many vehicle to help to try and get a gosafe van at the location. * Also there is a scheme called community speed watch where you are supplied with a speed gun and the community can run their own campaign to monitor speed.   Brainstorming of additional options during meeting:   * Use social media to consult with residents regarding their experiences and opinion on extent of issue along with reminders to be mindful of the speed limits * Childrens “speed kills” drawing competition and use artwork for social media and posters for notice boards * Drop kerb and zebra crossing on Pant Hirwaun to help reduced mobility residents and push chairs. Zebra crossing may help contribute to reduced speed.   Actions   * Ask PCSO for further information regarding scoping and ask for assistance * All members to consider approach on socials. * Consult with council regarding drop kerb/zebra crossing * Consult with Pencoed Primary regarding any experience with drawing competition approach * Consult with PCSO regarding any experience with drawing competition approach | AC  ALL  CR / AC  TB  AC |
| 6 |  | Millennium site:  Nothing further | CR |
| 7 |  | Cenin/Hybont: -  Nothing further |  |
| 8 |  | HeolyCyw Welfare Hall:   * Business as usual. * Thanks were given to JH and TB helping with Welfare Hall * Cleaning role has been sub-contracted |  |
| 9 |  | Christmas:   * As December 1st will fall on a Sunday there will be an “extra time” charge to energise the lights. All members agreed to ask for lights to be switched on Friday 29th November * Items still to be sourced – selection boxes, mince pies, etc. | AC / CR |
| 10 |  | Training and Code of Conduct Training:   * JH has completed the Safeguarding training with BAVO and stated he would like to complete the next level of Safeguarding which is provided free of charge. |  |
| 11 |  | Clerk:  All agreed to remove this item from next months agenda | AC |
| 12 |  | Correspondence and planning: |  |
|  | 12:i | Correspondence (see attached correspondence list) :   * Item 28 - OVW - WALES & VE DAY 80 - 8TH MAY 2025 – lighting of Beacons and Lamp Lights of Peace at 9.30pm   + It was discussed that banners and posters could be purchased and soldier lit up for the day. | ALL |
|  | 12:ii | Planning  No new planning requests |  |
| 13 | 13:i | To receive reports from:  Representative on school governing body –  No update |  |
|  | 13:ii | Representative on the board of Conservators:  Nothing to report – meeting at end of November |  |
|  | 13:iii | Representative on One Voice Wales  Nothing to report |  |
|  | 13:iv | Representative on the town and community council:   * November T&CC Forum postponed * Future of local service delivery meeting attended by JH & TB |  |
| 14 | 14:i | Finance:  Review of proposed 25/26 Forward Work Plan – started as 1st Agenda item at 18:32. Items arising:  RING FENCED MONEY:   * No objections to proposed budget for ring fenced money   RESERVES:   * No objections to proposed budget for Reserves   PROJECTS:   * No objections to remove Cycle Track project * No objections to proposed budget for Welcome sign * Landscaping to be changed to “Landscape Maintenance” and reduced to £4K as £5.5K has been quoted over a 2 year period. £4K as more support may be needed in the first year * No objections to proposed budget for Noticeboard. UPVC not suitable, Wooden Board preferred. Cost to be obtained * No objection to remove L/Post poppies as order processed last year with enough for back up * No objections to proposed budget for Bus Shelter. Residents with mobility issues unable to use bus stop next to 1 Pant Hirwaun due to no drop kerb. Pavement access points along Pant Hirwaun should be looked at to make all bus stops more accessible. Contact BCBC for assistance. * Confirm with Pencoed TC what has been done on the miners path their side. More work needed to confirm project viability * Christmas Lights and lampposts to be reduced to £2K based on 2024 costs * No objections to proposed budget for Christmas Lights competition. TB and MGE to judge 2024 competition * No objections to proposed budget for Christmas Tree * Increase budget for Christmas Tree lights to £250 as new lights will need to be sourced * No objections to proposed budget for Christmas Carol Service * No objection to remove Events – window painting as reusable Decals sourced * No objections to proposed budget for Training – cover for ILCA and CiLCA along with member training if/when required * No objection to remove Dafodils for lampposts as unable to source * No objections to proposed budget CCV * No objections to proposed budget Donations * Condition of playground path floor to be reviewed. CR to contact RW if it is lifting   RUNNING COSTS:   * No objections to proposed budget for all running cost items   PRECEPT:   * Clerk/RFO (AC and KC) recommended to increase precept due to cost increases * JH recommended increase in line with cost of inflation * All members agreed to request and increase in precept to £11,550 | CR  CR / AC  AC  TB/MGE  CR/AC  CR |
| 15 |  | Matters for the clerk  Clerk upcoming / in progress items:   * BCBC Clerks meeting on 25th November * OVW Digital Capability Self-Assessment * NALC Model Financial Regulations review * Clerk annual pay-scale increase. SLCC not confirmed yet   The map on LTA website for Tennis Court location is incorrect, resulting in members of the public lost in Heol-y-Cyw. [Tenniswales@tenniswales.org.uk](mailto:Tenniswales@tenniswales.org.uk) to be contacted  Clerk passed on inform from BC A. U-Williams regarding Rockwool Donations Programme. Proceed with documentation prepared for previous round application  BC A. U-Williams requested an updated on the knotweed update at bottom of carpark. Contact has been made by CR to Invasive Species at BCBC via J. Hartly. Awaiting update | AC  AC  JH |
| 16 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 21:20 |  |
|  |  | Signed: |  |
|  |  | Dated: |  |