Coychurch Higher Community Council

Minutes of the meeting held on

11th November 2024

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| Present: |  |  |
| Chairman: | Cath Reape | CR |
| Vice Chairman: | John Holmes | JH |
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| Councillors: | Tracy Boxall | TB |
| Councillors: | Mary Goodman-Edwards | MGE |
|  |  |  |
| Clerk/RFO: | Antoinette Chislett | AC |
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 ACTION

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| Start Time: 18:32 |
|  |  | CR officially opened the meeting. |  |
| 1 |  | Apologies: Received and accepted from BC’s A. Ulberini-Williams and M. Evans |  |
|  |  | Note – Meeting initiated with item 14:i Forward Work Plan 25/26 as first item if business. Finance meeting closed at 19:52 and then continued to main meeting starting at item 2 |  |
| 2 |  | Minutes:Minutes of the October meeting had been read. TB proposed they be accepted; seconded by JH and agreed by all. |  |
| 3 |  | Police matters:1 Violence against person2 Road related offence1 Animals/wildlife (dog on sheep)No Asb |  |
| 4 |  | Declarations of interest: * CR – Sports and Social Club
* MGE – RFC
* TB - Allotments
* All CHCC attendees - Welfare Hall
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| 5 |  | Matters arising: |  |
|  | 5:i | Publicity/PR/Newsletter: who confirmedResponse to advertisement for new has been positive with 2 declarations of interest and 1 enquiry.* SB – issue declaration of interest and invite to next meeting if eligible
* SM – confirm availability for Council and WH meetings

Poppies to be taken down before 1st December | ACALL |
|  | 5:ii | Landscape project: * Meeting has been held with Geoff W and maintenance quotation discussed
* Bin required at site – councillors to make arrangements for the bin to be emptied and taken to nearest BCBC bin on regular basis
 | CRCR |
|  | 5:iii | Development- Travellers: Update from BC A. U-Williams – requested update from Planning Officer, P. Thomas who is due to attend the site. A. U-W will circulate the update when received. | BC AW |
|  | 5:iv | Signage: * BC RW to meet with CR on site to review signs.
 | BC RW / CR |
|  | 5:v | Litter: No update | CR |
|  | 5:vi | Active Travel Plan: * BC R. Williams and Chair received confirmation that pupils will remain eligible for bus transport to Pencoed due to no safe path
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|  | 5:vii | Independent Renumeration Panel for Wales Annual ReportAll agreed to remove this item from next months agenda | AC |
|  | 5:viii | Miners FootpathNo further information.Make contact with Pencoed Clerk for information regarding the Pencoed side of the path | AC |
|  | 5:ix | Traffic Speed: PCSO responded to email regarding traffic speed measures. Options recommended:* Police can conduct speed scoping on high street and surrounding rounds.
* CCHC can ask the council to put a golden river on the main road which will record the speeds of vehicle and count how many vehicle to help to try and get a gosafe van at the location.
* Also there is a scheme called community speed watch where you are supplied with a speed gun and the community can run their own campaign to monitor speed.

Brainstorming of additional options during meeting:* Use social media to consult with residents regarding their experiences and opinion on extent of issue along with reminders to be mindful of the speed limits
* Childrens “speed kills” drawing competition and use artwork for social media and posters for notice boards
* Drop kerb and zebra crossing on Pant Hirwaun to help reduced mobility residents and push chairs. Zebra crossing may help contribute to reduced speed.

Actions* Ask PCSO for further information regarding scoping and ask for assistance
* All members to consider approach on socials.
* Consult with council regarding drop kerb/zebra crossing
* Consult with Pencoed Primary regarding any experience with drawing competition approach
* Consult with PCSO regarding any experience with drawing competition approach
 | ACALLCR / ACTBAC |
| 6 |  | Millennium site: Nothing further | CR |
| 7 |  | Cenin/Hybont: - Nothing further |  |
| 8 |  | HeolyCyw Welfare Hall: * Business as usual.
* Thanks were given to JH and TB helping with Welfare Hall
* Cleaning role has been sub-contracted
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| 9 |  | Christmas: * As December 1st will fall on a Sunday there will be an “extra time” charge to energise the lights. All members agreed to ask for lights to be switched on Friday 29th November
* Items still to be sourced – selection boxes, mince pies, etc.
 | AC / CR |
|  10 |  | Training and Code of Conduct Training: * JH has completed the Safeguarding training with BAVO and stated he would like to complete the next level of Safeguarding which is provided free of charge.
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| 11 |  | Clerk: All agreed to remove this item from next months agenda | AC |
| 12 |  | Correspondence and planning:  |  |
|  | 12:i | Correspondence (see attached correspondence list) :* Item 28 - OVW - WALES & VE DAY 80 - 8TH MAY 2025 – lighting of Beacons and Lamp Lights of Peace at 9.30pm
	+ It was discussed that banners and posters could be purchased and soldier lit up for the day.
 | ALL |
|  | 12:ii | PlanningNo new planning requests |  |
| 13 | 13:i | To receive reports from:Representative on school governing body – No update |  |
|  | 13:ii | Representative on the board of Conservators:Nothing to report – meeting at end of November |  |
|  | 13:iii | Representative on One Voice Wales Nothing to report |  |
|  | 13:iv | Representative on the town and community council:* November T&CC Forum postponed
* Future of local service delivery meeting attended by JH & TB
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|  14 | 14:i | Finance:Review of proposed 25/26 Forward Work Plan – started as 1st Agenda item at 18:32. Items arising:RING FENCED MONEY:* No objections to proposed budget for ring fenced money

RESERVES:* No objections to proposed budget for Reserves

PROJECTS:* No objections to remove Cycle Track project
* No objections to proposed budget for Welcome sign
* Landscaping to be changed to “Landscape Maintenance” and reduced to £4K as £5.5K has been quoted over a 2 year period. £4K as more support may be needed in the first year
* No objections to proposed budget for Noticeboard. UPVC not suitable, Wooden Board preferred. Cost to be obtained
* No objection to remove L/Post poppies as order processed last year with enough for back up
* No objections to proposed budget for Bus Shelter. Residents with mobility issues unable to use bus stop next to 1 Pant Hirwaun due to no drop kerb. Pavement access points along Pant Hirwaun should be looked at to make all bus stops more accessible. Contact BCBC for assistance.
* Confirm with Pencoed TC what has been done on the miners path their side. More work needed to confirm project viability
* Christmas Lights and lampposts to be reduced to £2K based on 2024 costs
* No objections to proposed budget for Christmas Lights competition. TB and MGE to judge 2024 competition
* No objections to proposed budget for Christmas Tree
* Increase budget for Christmas Tree lights to £250 as new lights will need to be sourced
* No objections to proposed budget for Christmas Carol Service
* No objection to remove Events – window painting as reusable Decals sourced
* No objections to proposed budget for Training – cover for ILCA and CiLCA along with member training if/when required
* No objection to remove Dafodils for lampposts as unable to source
* No objections to proposed budget CCV
* No objections to proposed budget Donations
* Condition of playground path floor to be reviewed. CR to contact RW if it is lifting

RUNNING COSTS:* No objections to proposed budget for all running cost items

PRECEPT:* Clerk/RFO (AC and KC) recommended to increase precept due to cost increases
* JH recommended increase in line with cost of inflation
* All members agreed to request and increase in precept to £11,550
 | CRCR / ACACTB/MGECR/ACCR |
| 15 |  | Matters for the clerk Clerk upcoming / in progress items:* BCBC Clerks meeting on 25th November
* OVW Digital Capability Self-Assessment
* NALC Model Financial Regulations review
* Clerk annual pay-scale increase. SLCC not confirmed yet

The map on LTA website for Tennis Court location is incorrect, resulting in members of the public lost in Heol-y-Cyw. Tenniswales@tenniswales.org.uk to be contactedClerk passed on inform from BC A. U-Williams regarding Rockwool Donations Programme. Proceed with documentation prepared for previous round applicationBC A. U-Williams requested an updated on the knotweed update at bottom of carpark. Contact has been made by CR to Invasive Species at BCBC via J. Hartly. Awaiting update | ACACJH |
| 16 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 21:20 |  |
|  |  | Signed:  |  |
|  |  | Dated:  |  |